

North Brook Elementary

Meeting Minutes

Meeting Date: 07/25/2023 - 9:30am

Title: SIT

Location: Media Center

Attendance

Team Members:

Amy Chapman, Adrian Cloninger, Caroline Bess, Jennifer Carroll , Sally Day, Heidi Hulette, Jessie Leonhardt, Gena Tallent, Sheila Wright

Guests: Amber Sain, Nikki Hull

Minutes: Celebrate recent successes

- Increase in 3-5 Math EOG Data
- Increase in 4-5 Reading Data
- Overall growth in achievement EOG Data
- Increase in PTA and All Pro Dad Programs
- Increase in Title I Family Event Attendance

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

- Discussed how meetings will run, team responsibilities, and expectations.
- Shared meeting dates for the year with team members.
- Reviewed Title I Needs Assessment
- Reviewed new programs: Terrific Kids, Purple Star School, Service Projects, and Power of Moments.
- Discussed motivation ideas for staff: Possible book study utilizing Donolyn Miller's *The Book Whisperer*, creating a BLUE Jay Wall of Fame to recognize staff members each month (Certified & Classified staff members), and monthly & quarterly outings for staff members for bonding

experiences.

- Discussed possible community service project ideas: We will continue with Boot Camp Boxes and look at other possible projects to add (GED/Reading & Writing program with Gaston College; Working with the local fire department, etc.)
- The team discussed our new reading programs Into Reading (K-2) and Magnetic Reading (3-5) and our expectations for utilizing each program with fidelity.
- The team discussed our Blue Jay Buddies Mentor Program: We will set up a booth at Open House for parents to sign-up to be a part of the mentor program; we also discussed and created expectations for the mentor program (those interested will need to complete a volunteer screening form and sign a confidentiality agreement). Several team members asked to take a copy of the Blue Jay Buddy program handbook with them to share with local churches to share with our community stakeholders.
- Team members reviewed and discussed expectations for our Blue Jay Ambassadors. The team looked at jobs our ambassadors took part in last year and discussed how the program could be improved for this upcoming school year. The Blue Jay Ambassadors program will be offered to our fifth-grade students.
- Discussed possible Problems of Practice for ELA (Vocabulary, Phonics Instruction, and Rigor of Comprehension Questions); we also discussed possible action steps (Flex grouping- within individual classrooms, across grade level, and across grade level bands (K-2/3-5).
- The team discussed possible ideas for our Back to School video that will be posted on our website and social media sites by Open House.
- We will incorporate bi-weekly Data Dive PLCs to help with our goals, MTSS, interventions, and core instruction, separate from our grade-level planning meetings.
- We will implement The Leader in Me book study.

Next Meeting

Date: 08/23/2023

Time: 3:00pm

Title: NBES SIT Meeting

Location: Media Center

Adjourn

11:30am